

	MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES CHILD AND ADULT CARE FOOD PROGRAM EMERGENCY/HOMELESS SHELTERS POLICY & PROCEDURE MANUAL	ISSUED 6/1/02	REVISED 4/09	CHAPTER 11	SECTION 11.7
CHAPTER Chapter 11. Procurement		SUBJECT Standards of Conduct (Conflict of Interest)			

Shelters contracting for services shall maintain a written code of conduct which shall govern the performance of their officers, employees or agents involved in the administration or award of the contract. No officer, employee or agent shall participate in the selection, or in the award or administration of a contract supported by CACFP funds if a conflict of interest, real or apparent, would be involved.

A conflict of interest may occur when:

- An employee, officer or agent; or
- Any member of their immediate family; or
- His or her partner; or
- An organization which employs or is about to employ any of the above; or
- Anyone who is associated with the shelter

has a financial or other interest in the firm selected for award.

A shelter's officers, employees, or agents shall also not solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to sub agreements.

Reference: 7CRF226.22(d)